

No. Y-38/26/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 12.10.2026

OFFICE MEMORANDUM

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in Telangana Circle.

- Reference:** (i) Telangana Circle letter No. EST/Bifurcation/New SD/2026 dated 01.09.2026.
(ii) Telangana Circle letter No. A/Est/Sub-Dn Rebalance/2026 dated 01.09.2026.
(iii) Telangana Circle letter No. A/Re-Balancing of sub-divisions/2026-27 dated 01.09.2026.
(iv) Telangana Circle letter No. A/Est/Merger sub dn/Thorrur/2026-27 dated 02.09.2026.
(v) Telangana Circle letter No. Est/Reorganization/Sub Divns/2026 dated 01.09.2026.
(vi) Revised proposal of Telangana Circle dated 06.10.2026.

The administrative framework at the Divisional and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Telangana Circle submitted the various proposals for the creation and rebalancing of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Telangana Circle:

i. Creation of Achampet Postal Sub-Division, with headquarters at Achampet under Wanaparthy Postal Division, by reorganization/redistribution of the existing Sub-Divisions and postal network, as per **Annexure-I**

ii. Merger of Manthani Postal Sub-Division under Peddapalli Postal Division, with redistribution of jurisdiction of the existing Sub-Divisions as per **Annexure-II**

iii. Merger of Parkal Postal Sub-Division under Hanamkonda Postal Division, with redistribution of jurisdiction of the existing Sub-Divisions as per **Annexure-III**



iv. Merger of Thorrur Postal Sub-Division under Warangal Postal Division, with redistribution of jurisdiction of the existing Sub-Divisions as per **Annexure-IV**

v. Merger of Paloncha Postal Sub-Division under Khammam Postal Division, with redistribution of jurisdiction of the existing Sub-Divisions as per **Annexure-V**

4. The Chief Postmaster General, Telangana Circle, shall take necessary action in respect of transfer/redistribution of jurisdiction, shifting/transfer of assets, staff, records, etc., for implementation of the above proposals.

5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head, as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(PartIII) dated 01.04.2024.

6. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.

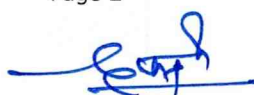
7. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate. However, until the redeployment of such posts, the Circle shall operationalize the re-organized Administrative Units through local arrangement/additional charge to the incumbents.

8. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for new inspection vehicle may be taken up separately for the approval of Competent Authority.

9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the re-organized administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.

10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/reorganization vis-à-vis the corresponding figures prior to the bifurcation/creation/reorganization, may be furnished to the Establishment Division.

11. The Chief Postmaster General, Telangana Circle, shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f 01.11.2026 and furnish an action taken report to this office.



12. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 130/2026-27/FA-CS(P)** dated **09.10.2026**.


(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. All GMs (Finance/Director(Accounts) Postal (Through India Post Website).
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website).
15. SO Guard File.

ANNEXURE-I

Creation of Achampet Postal Sub-Division under Wanaparthy Postal Division

(Telangana Circle letter No. EST/Birfurcation/New SD/2026 dated 01.09.2026.)

1. Details of units / redistribution of Post Offices

SI No.	Name of the Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Jadcherla	1	8	94	1	6	80
2	Nagarkurnool	0	9	108	0	7	80
3	Shadnagar	0	13	104	0	11	78
4	Wanaparthy	1	8	93	1	7	81
5	Achampet (new)	-	-	-	0	7	80
	Total	2	38	399	2	38	399

2. **Accommodation:** Existing departmental Post Office building of Achampet SO



ANNEXURE-II

Merger of Manthani Postal Sub-Division under Peddapalli Postal Division

(Telangana Circle letter No. A/Est/Sub-Dn Rebalance/2026 dated 01.09.2026.)

1. Details of units / redistribution of Post Offices

Sl. No	Name of the Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Huzurabad	1	9	64	1	11	78
2	Peddapalli	1	8	75	1	8	80
3	Godavarikhani	0	11	54	0	11	96
4	Jammikunta	0	8	60	0	10	78
5	Manthani (merged)	0	4	79	-	-	-
	Total (5 to 4 Sub-Divisions)	2	40	332	2	40	332



ANNEXURE-III

Merger of Parkal Postal Sub-Division under Hanamkonda Postal Division

(Telangana Circle letter No. A/Re-Balancing of sub-divisions/2026-27 dated 01.09.2026.)

1. Details of units / redistribution of Post Offices

Sl. No.	Name of the Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Hanamkonda	1	11	43	1	13	78
2	Jangaon West	1	7	80	1	7	80
3	Jangaon East	0	8	68	0	10	82
4	Mulugu	0	6	85	0	7	92
5	Bhupalapally	0	6	71	1	7	86
6	Parkal (merged)	1	6	71	-	-	-
	Total (6 to 5 Sub-Divisions)	3	44	418	3	44	418



ANNEXURE-IV

Merger of Thorrur Postal Sub-Division under Warangal Postal Division

(Telangana Circle letter No. A/Est/Merger sub dn/Thorrur/2026-27 dated 02.09.2026.)

1. Details of units / redistribution of Post Offices

Sl No.	Name of the Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Warangal South	1	12	64	1	14	89
2	Warangal North	0	10	65	0	13	94
3	Narsampeta	0	5	73	0	7	90
4	Mahabubabad	1	6	76	1	7	87
5	Thorrur (merged)	0	8	82	-	-	-
	Total (5 to 4 Sub-Divisions)	2	41	360	2	41	360



ANNEXURE-V

Merger of Paloncha Postal Sub-Division under Khammam Postal Division

(Telangana Circle letter No. Est/Reorganization/Sub Divns/2026 dated 01.09.2026.)

1. Details of units / redistribution of Post Offices

Sl. No.	Name of the Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Khammam North	1	7	68	1	8	77
2	Khammam South	0	10	78	0	10	78
3	Khammam East	0	7	90	0	6	81
4	Madhira	0	7	83	0	7	83
5	Sathupalli	0	5	86	0	5	86
6	Kothagudem	1	8	64	1	9	86
7	Yellandu	0	4	66	0	5	81
8	Manuguru	0	6	69	0	8	90
9	Paloncha (merged)	0	6	74	-	-	-
10	Bhadrachalam North	1	6	71	1	8	87
	Total (10 to 9 Sub-Divisions)	3	66	749	3	66	749

