

No. Y-38/27/2026-PE-II-DoP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in Maharashtra Circle.

Reference: Maharashtra Circle proposals **No Estt/Review & Rebalancing of Administrative Units/2026(Vol-I)**.

The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

After a comprehensive review of the Administrative Units in the Circle, Maharashtra Circle submitted various proposals for the creation, rebalancing, and reorganization of Administrative Units through the aforesaid proposal. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Maharashtra Circle:

- a) **Creation of Nashik Postal Region** by reorganization of the existing Navi Mumbai and Chhatrapati Sambhajnagar Postal Regions as per Annexure-I.
- b) **Creation of South Goa Postal Division** by bifurcation of the existing Goa Postal Division, with the residual Division to function as North Goa Postal Division as per Annexure-II.
- c) **Creation of Bhandara Postal Division** by bifurcation of the existing Nagpur MFL Postal Division as per Annexure-III.
- d) **Creation of Jalna Postal Division** by reorganization/bifurcation of the existing Chhatrapati Sambhajnagar and Parbhani Postal Divisions as per Annexure-IV.



e) **Creation of Roha Postal Sub-Division** under Raigad Postal Division as per Annexure-V.

f) **Creation of Mangrulpur Postal Sub Division** under Akola Postal Division – Annexure-VI

g) **Reduction of Tuljapur Postal Sub-Division** under Dharashiv Postal Division as per Annexure-VII.

h) **Reduction of Dharmabad Postal Sub-Division** under Nanded Postal Division as per Annexure-VIII.

3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.

4. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of 'deemed to be abolished' posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part III) date 04.01.2024.

5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.

6. For redeployment of Gr. A level officer(s), separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the Circle, orders will be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

7. The Final revised expenditure (Recurring/Non-recurring) proposed by the Circle, is in-principle approved subject to the adherence of all the codal formalities and shall continue to be met from existing budgetary resources Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.

8. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.



9. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/merger/reorganization vis-à-vis the corresponding figures prior to the bifurcation/creation/merger/reorganization, may be furnished to the establishment division.

10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.

11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 109/2026-27/FA-CS(P) dated 01.10.2026.**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office)
11. All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
12. Additional Director General, Army Postal Service, C/o 56 APO.
13. GM, CEPT – with a request to upload the OM on the India Post website.
14. All recognized Federations/Unions/Associations (through India Post website).
15. SO Guard File.

Annexure-I

1. Revised Region-wise redistribution of Divisions on creation of Nashik Postal Region:

Sl. No.	Navi Mumbai Region	Chatrapati Sambhaji Nagar Region	Nashik Region (New)
1.	Navi Mumbai	C.S. Nagar	Malegaon
2.	Palghar	Parbhani	Nashik
3.	Raigad	Jalna (Newly created)	Dhule
4.	Thane	Dharashiv	Jalgaon
5.		Nanded	Bhusawal
6.		Beed	
7.		Latur	

2. Revised Postal Network

Proposed Region	No. of Divisions	Post Offices	Branch Post Offices
Navi Mumbai Region	4	186	730
Chhatrapati Sambhajnagar Region	7	268	2,041
Nashik Region (New)	5	230	1,506

3. **Accommodation:** The new Regional Office, Nashik will be accommodated at the existing building of PSD Nashik .



Annexure-II

1. **Postal network — Existing and revised/residual jurisdiction on creation of South Goa Postal Division**

Division	Sub-Divisions	HOs	SOs	BOs
Existing Goa Division	4	2	100	156
New South Goa Division	2	1	51	77
Residual North Goa Division	2	1	49	79

2. **Accommodation:** The proposed South Goa Divisional Office will be accommodated at Postal Staff Colony, Dicar pale, Goa.



Annexure-III

1. Postal network — Existing and revised/residual jurisdiction on creation of Bhandara Postal Division

Division	Sub-Divisions	HOs	SOs	BOs
Existing Nagpur MFL Division	11	3	70	871
New Bhandara Division	8	2	29	604
Residual Nagpur MFL Division	3	1	41	267

2. **Accommodation:** Initially, the Bhandara Postal Division will function from rented accommodation.



Annexure-IV

1. Postal network — Existing and revised/residual jurisdiction on creation of Jalna Postal Division

Administrative Unit	Sub-Divisions	HOs	SOs	BOs
Existing Chhatrapati Sambhajnagar	6	2	76	434
Existing Parbhani	4	1	37	350
New Jalna	2	1	31	221
Residual Chhatrapati Sambhajnagar	4	1	49	251
Residual Parbhani	4	1	33	312

2. **Accommodation:** Initially, the new Jalna Divisional Office will function from rented building.



Annexure-V

1. Distribution of Offices on Creation of Roha Postal Sub-Division under Raigad Postal Division

Name of the Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Alibag	1	13	93	1	9	67
Mahad	0	13	99	0	10	82
Mangaon	0	17	96	0	13	65
Roha (New)		-	-	0	11	74
Total	1	43	288	1	43	288

2. **Accommodation:** The new Roha Sub-Division Office will function from the existing departmental Roha Post Office building.



Annexure-VI

Creation of Mangrulpir Postal Sub Division under Akola Postal Division

1. **Distribution of Offices on creation of Mangrulpir Postal Sub-Division under Akola Postal Division**

Sl. No.	Sub-Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Central Akola	1	12	70	1	15	65
2	West Murtizapur	0	10	94	0	8	75
3	North Akot	0	14	96	0	9	76
4	East Washim	0	9	107	0	6	75
5	Mangrulpir (New)	—	—	—	0	7	76
Total		1	45	367	1	45	367

2. **Accommodation** : The Mangrulpir Postal Sub-Division will be accommodated in the existing Mangrulpir Post Office building.



Annexure-VII

Distribution of Offices on reduction of Tuljapur Postal Sub-Division under Dharashiv Postal Division

Revised Sub-Division	HOs	SOs	BOs	Total number of Offices
Dharashiv Sub Dn	1	12	87	100
Bhoom Sub Dn	0	10	88	98
Omerga Sub Dn	0	8	83	91
Total	1	30	258	289

2. **Existing position:** Dharashiv Postal Division presently has four Sub-Divisions — Dharashiv, Bhoom, Omerga and Tuljapur — covering 01 HO, 30 SOs and 258 BOs.

3. The existing postal network is redistributed among the remaining three Sub-Divisions. No Post Office is proposed to be reduced.



Annexure-VIII

1. Distribution of Offices on reduction of Dharmabad Postal Sub-Division under Nanded Postal Division :

Revised Sub-Division	HOs	SOs	BOs	Total
Nanded East	1	14	84	99
Nanded West	0	13	71	84
Bhokar	0	8	91	99
Degloor	0	11	85	96
Kinwat	0	7	106	113
Total	1	53	437	491

2. All 491 Post Offices would continue to remain under administrative supervision, without any reduction in the postal network; the offices of the reduced Dharmabad Sub-Division will be redistributed among the remaining Sub-Divisions.

