

No. Y-38/25/2026-PE-II-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi – 110001

Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circle for Enhancing Administrative Efficiency, Business Development and Revenue Generation in **Karnataka Postal Circle.**

Reference: - Karnataka circle letter No. ESA/1-55/Dlgs/2025 dated 8.09.2026

The administrative framework at the Regional, Divisional and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.

2. After a comprehensive review of the Administrative Units in the Circle, Karnataka Circle submitted the following proposals for the creation, rebalancing and merger of Administrative Units through the aforesaid letter. These proposals were examined in consultation with the Internal Finance Wing and Postal Accounts Finance Wing.

3. Upon examination, the Competent Authority is pleased to approve the following proposals of Karnataka Circle: -

- i. **Creation of Western Karnataka Region**, with headquarters at Mangaluru by bifurcation/merger/redistribution of jurisdiction of the existing HQ Region, North Karnataka Region and South Karnataka Region as per **Annexure -I**
- ii. **In-principle approval for shifting of Headquarters of South Karnataka Region from Bengaluru to Mysuru** as per **Annexure-II**
- iii. **Creation of one new Thirthahalli Postal Sub-Division** under Shivamogga Postal Division – **Annexure-III**
- iv. **Reduction of Benson Town Sub-Division under Bengaluru East Division** as per **Annexure-IV**
- v. **Reduction of Kittur Sub-Division under Belagavi Division** as per **Annexure-V**
- vi. **Reduction of Kundapur South Sub-Division under Udupi Division** as per **Annexure VI**



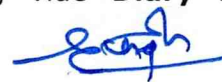
4. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc., for implementation of above proposals.
5. The redeployment of Group 'B' and 'C' staff may be carried out by the Head of the Circle in consultation with CIFA/Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts and should not fall under the category of "deemed to be abolished" posts as per DoE instructions vide O.M No. 7(1)/E-Coord-I/2017(Part.III) dated. 04.01.2024.
6. The redeployment of staff shall be carried out, as far as possible, based on the willingness/request of the staff, with a view to minimizing the financial burden on the Government exchequer and inconvenience to the staff.
7. In respect of redeployment of Group 'A' level officers, separate orders shall be issued by the Postal Directorate. Further, in case any other posts are required or found surplus in the Circle, appropriate orders in this regard shall be issued by the Postal Directorate.

However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.

8. The final revised expenditure (recurring/non-recurring) proposed by the Circle is approved in principle, subject to compliance with all codal formalities. The expenditure shall continue to be met from the existing budgetary resources. Any proposal for new Inspection Vehicle may be taken up separately for the approval of Competent authority.
9. The Circle shall take all proactive measures to increase revenue generation and improve the overall Expense Coverage Ratio (ECR) of the newly created administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed after one year.
10. The outcome of the review, duly concurred by CIFA, including the ECR figures for the one-year period following the bifurcation/creation/ merger vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the Establishment Division.
11. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of above proposals w.e.f. 01.11.2026 and furnish an Action Taken Report to this office.



12.This sanction issues in exercise of the power conferred on this Department in consultation with the Integrated Finance Wing vide **Diary No. 127/2026-27/FA-CS(P) dated 08.10.2026.**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
- 10.All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
- 11.All GMs(Finance)/ Director (Accounts) Postal (through India Post website)
- 12.Additional Director General, Army Postal Service, C/o 56 APO.
- 13.GM, CEPT – with a request to upload the OM on the India Post website.
- 14.All recognized Federations/Unions/Associations (through India Post website)
- 15.SO Guard File.

Annexure-I

1. Revised Jurisdiction of Regions on creation of Western Region at Karnataka Postal Circle :

Sl. No.	South Karnataka Region (9 Divisions)	North Karnataka Region (12 Divisions)	Western Karnataka Region (7 Divisions)	BG HQ Region (6 Divisions)
1.	Ballari	Bagalkot	Chikkamagaluru	Bengaluru East
2.	Koppal	Belagavi	Karwar	Bengaluru South
3.	Chitradurga	Bidar	Mangaluru	Bengaluru West
4.	Davanagere	Chikodi	Puttur	Channapatna
5.	Hassan	Dharwad	Shivamogga	Kolar
6.	Kodagu	Gadag	Sirsi	Tumakuru
7.	Mandya	Gokak	Udupi	
8.	Mysuru	Haveri		
9.	Nanjangud	Kalaburagi		
10.		Raichur		
11.		Vijayapura		
12.		Yadgiri		

2. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for setting up the headquarters of Office of Western Region at Mangaluru by 31.10.2026.

3. **Accommodation** : The new Regional Office will function from Mangaluru Head Post Office, so that there will be no rental expenditure.



Annexure-II

In-principle approval for shifting of Headquarters of South Karnataka Region
from Bengaluru to Mysuru

The CPMG, Karnataka Circle will identify a Departmental Building for housing the Headquarters of South Karnataka Region at Mysuru, so that there will be no rental expenditure.



Annexure-III

Creation of one new Thirthahalli Postal Sub-Division under Shivamogga Postal Division

1. **Postal network** — existing and revised /residual jurisdiction on Creation of New Thirthahalli Sub-Division under Shivamogga Postal Division:

Sl. No.	Name of the Sub Division	Existing number of units			Revised number of units		
		HO	SO	BO	HO	SO	BO
1	Shivamogga	1	19	67	1	19	47
2	Shikaripura	0	9	87	0	7	69
3	Sagar	1	14	78	1	11	62
4	Bhadravathi	1	22	61	1	16	52
5	Thirthahalli (New)	—	—	—	0	11	63
	Total	3	64	293	3	64	293

2. **Accommodation:** SPM Quarters, Thirthahalli, an existing Departmental building and presently vacant may be utilised for accommodating Sub Division.



Annexure-IV

Reduction of one Benson Town Sub-Division under Bengaluru East Division

1. **Postal network** — existing and revised /residual jurisdiction of Bengaluru East Division on reduction of Benson Town Sub Division:

Sl. No.	Name of Sub Division	Existing			Proposed			Total
		HOs	SOs	BOs	HOs	SOs	BOs	
1.	Sadashivanagar Sub Dn	01	17	06	01	30	06	37
2.	Benson Town Sub Dn	0	27	0	REDUCED			
3.	Vimanapura Sub Dn	01	17	05	01	31	05	37
4	Yelahanka Sub Dn	0	13	50	0	13	50	63
	Total	2	74	61	2	74	61	137

2. Reduction of Benson Town Sub-Division and redistribution its 27 SOs among the remaining Sadashivanagar and Vimanapura Sub-Divisions, retaining Yelahanka Sub-Division as is, resulting in 3 Sub-Divisions with the same aggregate of 76 HO/SO and 61 BOs.



Annexure-V

Reduction of Kittur Sub-Division under Belagavi Division

1. Postal network — existing and revised /residual jurisdiction of Belagavi Division on reduction of Kittur Sub Division:

Name of the Sub-Division	Existing number of units			Revised number of units		
	HO	SO	BO	HO	SO	BO
Belagavi North	01	19	37	01	23	59
Belagavi South	00	16	51	00	18	67
Bailhongal Sub Dn	01	9	60	01	10	74
Ramdurg Sub Dn	01	9	62	01	10	71
Kittur Sub Dn	00	8	61	Reduced		
Total	03	61	271	03	61	271

2. Reduction of Kittur Sub-Division (8 SOs, 61 BOs) and redistribution of its jurisdiction among the remaining Belagavi (North), Belagavi (South), Bailhongal and Ramdurg Sub-Divisions, resulting in 4 Sub-Divisions in Belagavi Postal Division.



Annexure-VI

Reduction of Kundapur South Sub-Division under Udupi Division

1. **Postal network** — existing and revised /residual jurisdiction of Udupi Division on reduction of Kundapur South Sub Division:

Sl. No.	Name of Sub Division	Existing			Proposed		
		HOs	SOs	BOs	HOs	SOs	BOs
1.	Udupi South Sub Division	1	19	46	1	23	56
2.	Udupi North Sub Division	1	12	49	1	16	75
3.	Kundapura South Sub Division	0	13	57	Reduced		
4.	Kundapura Sub Division	1	15	49	1	20	70
	Total	3	59	201	3	59	201

2. Reduction of Kundapura South Sub-Division (13 SOs, 57 BOs) and redistribution of its offices among Udupi South, Udupi North and Kundapura Sub-Divisions, resulting in 3 Sub-Divisions with the same aggregate of 59 SOs and 201 BOs.

